IHTEC'S TEACHER TRAINING, CURRICULUM DEVELOPMENT WORKSHOPS.

THREE INTRODUCTORY INTERNATIONAL SCHOOL PEACE GARDENS (ISPG) WORKSHOPS
ON GLOBAL SUSTAINABILITY AND PEACE EDUCATION.

STAGE ONE
Contact: ihtec@3web.com  Website: www.ihtec.org  or Skype: ihtec-ispg1

You are invited to arrange a series of three workshops for your staff and parents, for understanding the processes involved with the development of your International School Peace Garden - ISPG. The three workshops are considered 'Professional Development (PD) Workshops' of approx 1 hour each and cannot be achieved in less time. IHTEC has ECOSOC status at the United Nations and these workshops are IHTEC's contribution to the UN Decade of Education for Sustainable Development. IHTEC's virtual conference room can also accommodate for up to 8 schools at one time, for interactive discussions. You may also ask for individual school meetings on request.

Each school needs two dates, a week apart, which will allow practice time for teachers. There are some important factors that need to be achieved before teaching the ISPG workshop. At the pre-technical conference, it is important to have ONE tech-literate person, plus an interested peace garden teacher, to test and manage Talking Communities (TalkCom or TC) and to connect each school. The technical expected proficiency level is, the school's ease of connection and use in both Talking Communities (TalkCom or TC).

The ISPG Workshops will be held in the IHTEC virtual online Conference Room. This is a web conferencing software. Schools will be asked to have high speed connection, a computer with speakers, a web-cam with inbuilt microphone, and a table microphone for teachers questions and comments, so that the whole staff can be participate. You will need a projector and screen, so everyone can see the slide show.

Total Cost: To be arranged individually with each school depending on need.

ALTERNATIVES FOR PRESENTATIONS

1. Sometimes when a school is on dial up, or the technology fails, IHTEC suggests that the school uses a telephone with speaker phone facilities and that they add an extension speaker for large group of people. All questions and discussions will then occur using the phone.

2. Even when the school is unable to logon to TC, the powerpoint and photographs will be sent to the school prior to the workshop.
3. How this works: The school will change the slides when the presenter indicates a slide change. This solution works well with schools on dial up.

**Conference Room 1 Logon instructions:**

Go to the IHTEC Website: [www.ihtec.org](http://www.ihtec.org) Enter.

On the left blue bar, scroll down to Conference Room.

Click on the room

http://www.conference321.com/masteradmin/room.asp?id=rsa90853355ad1

and download the safe software if you are on a PC, Save and Run, till downloaded. Say yes to everything including the 'plugin' and then restart your computer.

MAC users click on ‘web-based’ in the grey box..

Fill in the two boxes with:

Name: Your full name, (no handles)

Password: toured

If there are any problems please contact Julia Morton-Marr +1 (905) 820-5067 For more information visit

IHTEC’s website [www.ihtec.org](http://www.ihtec.org) and click on conference room.

**REGISTRATION** As part of the workshop:

1. Schools will be asked to Register on-line [www.ihtec.org](http://www.ihtec.org) at the top of the welcome page.

2. Teachers will be helped with initial connections to TC an hour before the event.
TECHNOLOGY WORKSHOP 1

Objective: Communication Technology workshop facilitates training a few teachers and students so that they can facilitate others in how to use Talking Communities (TalkCom or TC).

Time: Until both are connected and both systems are working correctly.

As many teachers are new to this technology it is important facilitate the downloads and ensure that the school's computer is working well before you begin. This includes speakers, webcam and microphones. The webcam training needs additional time to ensure that it is working.

Do not proceed to further workshops, until the school is familiar with how to come online and be connected unaided. This takes practice and cannot be done on the same day as the International School Peace Garden workshop. It is suggested that the school begin a week before the event and have several practice sessions with various computers, to ensure that all systems are working.

Ensure that Talking Communities (TalkCom or TC) can be projected from one computer onto a large screen. This needs to be practiced before the event. To do this, both software needs to be on the same computer.

ISPG WORKSHOP 2

Powerpoint Slide Shows: International School Peace Gardens (ISPG)

The discussion will focus on:

a. IHTEC's academic platform for 'Sustainability Education' and some of the reasons that the ISPG program needs to be included along side of current curricula.

b. IHTEC's pivotal core curriculum.

c. The global commons critical issues.

d. The ISPG curriculum content to be achieved over many years.

Objective: International School Peace Gardens for the Principal and staff members, using the communication technology to teach about the Peace and Sustainability Education.

Time: 1 hour with time for questions.

It is vital that the school connect 60 mins before the ISPG workshop, to ensure smooth operation. Only when the staff can manage the connection, do we proceed with the Peace Garden workshop, which will need a full hour.
Powerpoints must be uploaded before the event into the Document Centre in TC. It helps if the school has taken photos of their site, and includes their ideas in a powerpoint. Please include the name of the school, and the name of each Staff member.

The ISPG powerpoint will be sent to the school prior to the workshop.

Fluency of communication between the staff and IHTEC as the workshop is interactive is essential. Teachers are expected to feedback ideas and thoughts both by speaking and typing in the chat space, as the workshop progresses. It is essential that IHTEC can see the staff in the room, and that there is time for each teacher to introduce themselves before the workshop. Another way would be if all the teachers were on laptops, all could be logged on to Talking Communities (TalkCom or TC).

The school needs to logon using 'moderator' as the password. Their responsibility is to introduce the IHTEC representative to the staff before the event, ensuring that the IHTEC presenter can hear. To do this click on the 'microphone icon' and then click off before the workshop begins.

**ISPG PARENT WORKSHOP 3**

Objective: Invite parental participation with their vital role in the International School Peace Gardens program, for their children's school.

Time: 1 hour plus time for questions.
Connectivity as above in Talking Communities (TalkCom or TC)

It is essential that the school connect 60 minutes before the ISPG workshop, to ensure smooth operation.

This workshop is similar to the school workshop, but includes a 'VIP Parent's Role'. Working parents can participate from their own homes via the TC Conference Room. Best times for parents are 9am EST or in the evening at 6pm EST. It is better if there are some parents together at the school for follow up communication.

**CONTINUITY**

The International School Peace Gardens concept is long term, and it is hoped that the ISPG will be handed on from Principal to Principal in an annual ceremony, in the peace garden. This will ensure that new teachers and students, understand the role of their school's peace garden, as passing this concept on each year, is often forgotten. The program contains flexibility, curriculum choices for various grades and years, and the involvement of local and global inter-cultural aspects. ISPG can also be developed inside the school foyer or in the school’s resource centre.
TEACHERS ONGOING SUPPORT:

The IHTEC has structured their website to have all the teaching materials available online. These can be used in the Conference Room any time of the day or night, anywhere in the world. IHTEC is on-line daily between November - April (Winter time) and upon request during between May - October (Summer time). In addition to this, the main information has been added as individual items in Nicenet. Go to www.nicenet.org

Class Key: SZZ86Z8X22

1. Lesson Plans and Questionnaires are on the first page, scroll down in Nicenet.

2. The Teacher's Resource Book has been entered as individual pages in Nicenet. Teachers are asked to comment, using 'reply' on how they used the information in their district.

3. IHTEC's Brochures for program modules such as Marine Peace Parks are here.


5. Also there are a number of other articles of interest.

SCHOOLS FEEDBACK:

1. Please send a copy to IHTEC of your outcomes. Create a booklet handout available for your display purposes, which can also become the 'path of peace to pass on to other schools and their communities. Please also add your achievements directly into Nicenet. Go to www.nicenet.org

Class Key: SZZ86Z8X22

2. You can add the following:
   a. Developmental 5 years staged planning for their International School Peace Gardens.
      i. Nicenet, Conferencing 'ISPG School Plans'.

   b. Process of the achievement. Time line starting from classroom activities, turning of the first sod, planting a peace tree, developing a land laboratory of their local eco-zone, created food security gardens, individual gardens that fit their program.
      i. Nicenet: Conferencing, 'ISPG School Achievements'.

   c. What teachers and children think they need to do where they live.
      i. Nicenet: Conferencing: 'ISPG Community Env. Action Plan'.
d. Colour photographs of action taken. Use [www.flickr.com](http://www.flickr.com)
i. Nicenet: Conferencing: 'ISPG Photographs'.

e. Students poetry and prose.
i. Nicenet: Conferencing: 'ISPG Peace and Environmental Poetry'.

f. Peace Statements.
i. Nicenet: Conferencing: 'ISPG Peace and Env. Statements'.
ii. Nicenet: Conferencing: 'ISPG Students Newsletters'.

g. Teacher's lesson plans, if they develop new ideas that will help others.
i. Nicenet: Conferencing: 'ISPG School's Lesson Plans'.

h. Dedication Ceremony event programs.
i. Nicenet: Conferencing: 'ISPG Dedication Ceremonies'.

i. Student's can create slide shows for communication and funding purposes, which should include a list of Sponsors and Supporters. This can also be hosted on your school's website and then the link added to:
i. Nicenet: Links page: Schools add their website here with their school, state, country and contact details.

j. Special Projects: Here are a few:
i. Nicenet: Conferencing: eg
   (1) 'Mexico - Canada Children's Connection'
   (2) 'Cultural Festival Photos December 2005'

A hard copy of the school's outcomes as a bound booklet, is to be posted to IHTEC, School Board and other interested parties, for historical purposes. Permission to use the booklet for display purposes and Trade Shows must also be given. IHTEC finds that teachers at Trade Shows find these most useful.

NETWORKS
The ihtec-ispg@yahoogroups.com and ihtec-bd@yahoogroups.com are how IHTEC keeps information flowing to your school. IHTEC needs your permission to add you to the list.

INTERNATIONAL CHAPTERS BY-LAWS
A copy of the International Chapters By-Laws is a useful guide for all interested in participating with IHTEC. (Available on request).
STAGE 2: IHTEC GLOBAL COMMONS ROUND TABLES.

IHTEC has developed a series 10 Lesson Plans and can hold Round Tables on Global Commons topics. These are in conjunction with scientists and system scientists involved with Science for Peace and the Council on Global Issues. It is hoped that the round tables will eventually become the basis for course development in teaching unit credits. There will be a small donation per person attending. Please contact us if you are interested.